

**European Union****Publication of Supplement to the Official Journal of the European Union**

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Contract notice

Directive 2004/18/EC

Section I: Contracting authority**I.1) Name, addresses and contact point(s)**

| | | |
|--|--------------|--------------------------------|
| Official name: | | National ID: <i>(if known)</i> |
| Postal address: | | |
| Town: | Postal code: | Country: |
| Contact point(s): For the attention of: | | Telephone: |
| E-mail: | | Fax: |
| Internet address(es): <i>(if applicable)</i> General address of the contracting authority: <i>(URL)</i> Address of the buyer profile: <i>(URL)</i> Electronic access to information: <i>(URL)</i> Electronic submission of tenders and requests to participate: <i>(URL)</i> <i>Please use Annex A to provide more detailed information</i> | | |
| Further information can be obtained from <input type="radio"/> The above mentioned contact point(s) <input type="radio"/> Other <i>(please complete Annex A.I)</i> | | |
| Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from <input type="radio"/> The above mentioned contact point(s) <input type="radio"/> Other <i>(please complete Annex A.II)</i> | | |
| Tenders or requests to participate must be sent to <input type="radio"/> The above mentioned contact point(s) <input type="radio"/> Other <i>(please complete Annex A.III)</i> | | |

I.2) Type of the contracting authority

| | |
|---|--|
| <input type="radio"/> Ministry or any other national or federal authority, including their regional or local sub-divisions <input type="radio"/> National or federal agency/office <input type="radio"/> Regional or local authority <input type="radio"/> Regional or local agency/office | <input type="radio"/> Body governed by public law <input type="radio"/> European institution/agency or international organisation <input type="radio"/> Other: <i>(please specify)</i> |
|---|--|

I.3) Main activity

| | |
|--|--|
| <input type="checkbox"/> General public services <input type="checkbox"/> Defence <input type="checkbox"/> Public order and safety <input type="checkbox"/> Environment <input type="checkbox"/> Economic and financial affairs <input type="checkbox"/> Health | <input type="checkbox"/> Housing and community amenities <input type="checkbox"/> Social protection <input type="checkbox"/> Recreation, culture and religion <input type="checkbox"/> Education <input type="checkbox"/> Other: <i>(please specify)</i> |
|--|--|

I.4) Contract award on behalf of other contracting authorities

| |
|--|
| The contracting authority is purchasing on behalf of other contracting authorities: <input type="radio"/> yes <input type="radio"/> no <i>(if yes, information on those contracting authorities can be provided in Annex A)</i> |
|--|

Section II: Object of the contract

II.1) Description

| | | |
|---|--|---|
| II.1.1) Title attributed to the contract by the contracting authority: | | |
| II.1.2) Type of contract and location of works, place of delivery or of performance <i>(choose one category only – works, supplies or services – which corresponds most to the specific object of your contract or purchase(s))</i> | | |
| <input type="radio"/> Works | <input type="radio"/> Supplies | <input type="radio"/> Services |
| <input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities | <input type="radio"/> Purchase <input type="radio"/> Lease <input type="radio"/> Rental <input type="radio"/> Hire purchase <input type="radio"/> A combination of these | Service category No: [] [] <i>Please see Annex C1 for service categories</i> |
| Main site or location of works, place of delivery or of performance: | | |
| NUTS code [] [] [] [] [] NUTS code [] [] [] [] [] | NUTS code [] [] [] [] [] NUTS code [] [] [] [] [] | |
| II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS) | | |
| <input type="checkbox"/> The notice involves a public contract <input type="checkbox"/> The notice involves the establishment of a framework agreement <input type="checkbox"/> The notice involves the setting up of a dynamic purchasing system (DPS) | | |
| II.1.4) Information on framework agreement (if applicable) | | |
| <input type="radio"/> Framework agreement with several operators Number [] [] [] [] or <i>(if applicable)</i> maximum number [] [] [] of participants to the framework agreement envisaged | | |
| <input type="radio"/> Framework agreement with a single operator | | |
| Duration of the framework agreement Duration in years: [] [] or in months: [] [] [] [] Justification for a framework agreement, the duration of which exceeds four years: | | |
| Estimated total value of purchases for the entire duration of the framework agreement (if applicable, give figures only) | | |
| Estimated value excluding VAT: [] [] [] [] [] Currency: [] [] [] [] or Range: between [] [] [] [] and [] [] [] [] [] Currency: [] [] [] [] [] Frequency and value of the contracts to be awarded: <i>(if known)</i> | | |
| II.1.5) Short description of the contract or purchase(s): | | |

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

| |
|---|
| III.1.1) Deposits and guarantees required: <i>(if applicable)</i> |
| III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them: |
| III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded: <i>(if applicable)</i> |
| III.1.4) Other particular conditions <i>(if applicable)</i> The performance of the contract is subject to particular conditions <input type="radio"/> yes <input type="radio"/> no <i>(if yes)</i> Description of particular conditions: |

III.2) Conditions for participation

| | |
|---|---|
| III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers | |
| Information and formalities necessary for evaluating if the requirements are met: | |
| III.2.2) Economic and financial ability | |
| Information and formalities necessary for evaluating if the requirements are met: | Minimum level(s) of standards possibly required: <i>(if applicable)</i> |

III.2.3) Technical capacity

| | |
|---|---|
| Information and formalities necessary for evaluating if the requirements are met: | Minimum level(s) of standards possibly required: <i>(if applicable)</i> |
|---|---|

III.2.4) Information about reserved contracts *(if applicable)*

- The contract is restricted to sheltered workshops
- The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession yes no
(if yes) Reference to the relevant law, regulation or administrative provision:

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service yes no

Section IV: Procedure

IV.1) Type of procedure

| | |
|---|---|
| IV.1.1) Type of procedure | |
| <input type="radio"/> Open | |
| <input type="radio"/> Restricted | |
| <input type="radio"/> Accelerated restricted | Justification for the choice of accelerated procedure: |
| <input type="radio"/> Negotiated | Some candidates have already been selected (if appropriate under certain types of negotiated procedures) <input type="radio"/> yes <input type="radio"/> no (if yes, provide names and addresses of economic operators already selected under Section VI.3 Additional information) |
| <input type="radio"/> Accelerated negotiated | Justification for the choice of accelerated procedure: |
| <input type="radio"/> Competitive dialogue | |
| IV.1.2) Limitations on the number of operators who will be invited to tender or to participate (restricted and negotiated procedures, competitive dialogue) | |
| Envisaged number of operators [] [] [] or Envisaged minimum number [] [] [] and (if applicable) maximum number [] [] [] | |
| Objective criteria for choosing the limited number of candidates: | |
| IV.1.3) Reduction of the number of operators during the negotiation or dialogue (negotiated procedure, competitive dialogue) | |
| Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated <input type="radio"/> yes <input type="radio"/> no | |

IV.2) Award criteria

| | | | |
|---|-----------|----------|-----------|
| IV.2.1) Award criteria (please tick the relevant box(es)) | | | |
| <input type="radio"/> Lowest price | | | |
| or | | | |
| <input type="radio"/> The most economically advantageous tender in terms of | | | |
| <input type="radio"/> the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons) | | | |
| <input type="radio"/> the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document | | | |
| Criteria | Weighting | Criteria | Weighting |
| 1. [] | [] | 6. [] | [] |
| 2. [] | [] | 7. [] | [] |
| 3. [] | [] | 8. [] | [] |
| 4. [] | [] | 9. [] | [] |
| 5. [] | [] | 10. [] | [] |
| IV.2.2) Information about electronic auction | | | |
| An electronic auction will be used <input type="radio"/> yes <input type="radio"/> no (if yes, if appropriate) Additional information about electronic auction: | | | |

IV.3) Administrative information

| |
|---|
| IV.3.1) File reference number attributed by the contracting authority: <i>(if applicable)</i> |
| IV.3.2) Previous publication(s) concerning the same contract <input type="radio"/> yes <input type="radio"/> no <i>(if yes)</i> <input type="radio"/> Prior information notice <input type="radio"/> Notice on a buyer profile Notice number in the OJEU: [] [] [] /S [] [] - [] [] [] [] [] [] of [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) <input type="checkbox"/> Other previous publications <i>(if applicable)</i> Notice number in the OJEU: [] [] [] /S [] [] - [] [] [] [] [] [] of [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) Notice number in the OJEU: [] [] [] /S [] [] - [] [] [] [] [] [] of [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) |
| IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document <i>(in the case of a competitive dialogue)</i> Time limit for receipt of requests for documents or for accessing documents Date: [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) Time: [] [] : [] [] [] Payable documents <input type="radio"/> yes <input type="radio"/> no <i>(if yes, give figures only)</i> Price: [] [] [] [] Currency: [] [] [] [] Terms and method of payment: |
| IV.3.4) Time limit for receipt of tenders or requests to participate Date: [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) Time: [] [] : [] [] [] |
| IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates <i>(if known, in the case of restricted and negotiated procedures, and competitive dialogue)</i> Date: [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) |
| IV.3.6) Language(s) in which tenders or requests to participate may be drawn up <input type="radio"/> Any EU official language <input type="radio"/> Official EU language(s): <input type="checkbox"/> Other: |
| IV.3.7) Minimum time frame during which the tenderer must maintain the tender until: [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) or Duration in months: [] [] [] or in days: [] [] [] (from the date stated for receipt of tender) |
| IV.3.8) Conditions for opening tenders Date: [] [] / [] [] / [] [] [] [] (dd/mm/yyyy) Time: [] [] : [] [] [] <i>(if applicable)</i> Place: [] [] [] [] Persons authorised to be present at the opening of tenders <i>(if applicable)</i> <input type="radio"/> yes <input type="radio"/> no <i>(if yes)</i> Additional information about authorised persons and opening procedure: |

Section VI: Complementary information

VI.1) Information about recurrence *(if applicable)*

This is a recurrent procurement yes no
(if yes) Estimated timing for further notices to be published:

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds yes no
(if yes) Reference to project(s) and/or programme(s):

VI.3) Additional information: *(if applicable)*

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

Official name:

Postal address:

Town:

Postal code:

Country:

E-mail:

Telephone:

Internet address: *(URL)*

Fax:

Body responsible for mediation procedures *(if applicable)*

Official name:

Postal address:

Town:

Postal code:

Country:

E-mail:

Telephone:

Internet address: *(URL)*

Fax:

VI.4.2) Lodging of appeals *(please fill in heading VI.4.2 or if need be, heading VI.4.3)*

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name:

Postal address:

Town:

Postal code:

Country:

E-mail:

Telephone:

Internet address: *(URL)*

Fax:

VI.5) Date of dispatch of this notice: [][]/[][]/[][][][] *(dd/mm/yyyy)*

Annex A

Additional addresses and contact points

I) Addresses and contact points from which further information can be obtained

| | | |
|--|--------------|--------------------------------|
| Official name: | | National ID: <i>(if known)</i> |
| Postal address: | | |
| Town: | Postal code: | Country: |
| Contact point(s): For the attention of: | | Telephone: |
| E-mail: | | Fax: |
| Internet address: <i>(URL)</i> | | |

II) Addresses and contact points from which specifications and additional documents can be obtained

| | | |
|--|--------------|--------------------------------|
| Official name: | | National ID: <i>(if known)</i> |
| Postal address: | | |
| Town: | Postal code: | Country: |
| Contact point(s): For the attention of: | | Telephone: |
| E-mail: | | Fax: |
| Internet address: <i>(URL)</i> | | |

III) Addresses and contact points to which tenders/requests to participate must be sent

| | | |
|--|--------------|--------------------------------|
| Official name: | | National ID: <i>(if known)</i> |
| Postal address: | | |
| Town: | Postal code: | Country: |
| Contact point(s): For the attention of: | | Telephone: |
| E-mail: | | Fax: |
| Internet address: <i>(URL)</i> | | |

IV) Address of the other contracting authority on behalf of which the contracting authority is purchasing

| | | |
|-----------------|--------------|--------------------------------|
| Official name: | | National ID: <i>(if known)</i> |
| Postal address: | | |
| Town: | Postal code: | Country: |

..... (Use Annex A Section IV as many times as needed)

Annex B

Information about lots

Title attributed to the contract by the contracting authority:

Lot No: [] [] [] **Lot title:**

| | | |
|--|--|--|
| 1) Short description: | | |
| 2) Common procurement vocabulary (CPV) | | |
| | Main vocabulary | Supplementary vocabulary <i>(if applicable)</i> |
| Main object | [] [] [] . [] [] [] [] [] . [] [] - [] | [] [] [] [] [] - [] [] [] [] [] [] - [] |
| Additional object(s) | [] [] [] . [] [] [] [] [] . [] [] - [] [] [] [] . [] [] [] [] [] . [] [] - [] [] [] [] . [] [] [] [] [] . [] [] - [] [] [] [] . [] [] [] [] [] . [] [] - [] | [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] [] [] [] [] [] [] - [] |
| 3) Quantity or scope: | | |
| <i>(if known, give figures only)</i> Estimated cost excluding VAT: [] Currency: [] [] [] [] or Range: between [] and [] Currency: [] [] [] [] | | |
| 4) Indication about different date for duration of contract or starting/completion <i>(if applicable)</i> Duration in months: [] [] [] or in days: [] [] [] [] [] (from the award of the contract) or Starting [] [] [] / [] [] [] / [] [] [] [] (dd/mm/yyyy) Completion [] [] [] / [] [] [] / [] [] [] [] (dd/mm/yyyy) | | |
| 5) Additional information about lots: | | |

..... (Use this Annex as many times as there are lots)

Annex C1 – General procurement

Service categories referred to in Section II: Object of the contract

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| Category No [1] | Subject |
|-----------------|--|
| 1 | Maintenance and repair services |
| 2 | Land transport services [2], including armoured car services, and courier services, except transport of mail |
| 3 | Air transport services of passengers and freight, except transport of mail |
| 4 | Transport of mail by land [3] and by air |
| 5 | Telecommunications services |
| 6 | Financial services: a) Insurances services b) Banking and investment services [4] |
| 7 | Computer and related services |
| 8 | Research and development services [5] |
| 9 | Accounting, auditing and bookkeeping services |
| 10 | Market research and public opinion polling services |
| 11 | Management consulting services [6] and related services |
| 12 | Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services |
| 13 | Advertising services |
| 14 | Building-cleaning services and property management services |
| 15 | Publishing and printing services on a fee or contract basis |
| 16 | Sewage and refuse disposal services; sanitation and similar services |
| Category No [7] | Subject |
| 17 | Hotel and restaurant services |
| 18 | Rail transport services |
| 19 | Water transport services |
| 20 | Supporting and auxiliary transport services |
| 21 | Legal services |
| 22 | Personnel placement and supply services [8] |
| 23 | Investigation and security services, except armoured car services |
| 24 | Education and vocational education services |
| 25 | Health and social services |
| 26 | Recreational, cultural and sporting services [9] |
| 27 | Other services |

- 1 Service categories within the meaning of Article 20 and Annex IIA to Directive 2004/18/EC.
- 2 Except for rail transport services covered by category 18.
- 3 Except for rail transport services covered by category 18.
- 4 Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services. The following are also excluded: services involving the acquisition or rental, by whatever financial means, of land, existing buildings or other immovable property or concerning rights thereon. However, financial service contracts concluded at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to the Directive.
- 5 Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.
- 6 Except arbitration and conciliation services.
- 7 Service categories within the meaning of Article 21 and Annex IIB of Directive 2004/18/EC.
- 8 Except employment contracts.
- 9 Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.